



Hampton School District

Activity Fund Transfer Request Form

Date: \_\_\_\_\_

Amount: \_\_\_\_\_

Transferred From: \_\_\_\_\_

Transferred Into: \_\_\_\_\_

Reason for Transfer: \_\_\_\_\_

\_\_\_\_\_

Sponsor Signature (From): \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor Signature (Into): \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Bookkeeper Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*MUST BE SIGNED BY BOTH SPONSORS BEFORE MONEY WILL BE TRANSFERRED!**